

Goals for Meeting

- ☐ Review Draft Final Report
- ☐ Develop Proposed List of Recommendations
- ☐ Establish Process for Finalizing and Endorsing Final Report

Challenges

- ❑ Differing levels of involvement among Committee members in development of different draft documents
 - ❑ Matching documents developed to date to goals for Committee product
 - ❑ Focusing on what we can agree on, rather than continuing disagreements
 - ❑ Addressing disagreements
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Strategies for Dealing with Challenges

- ❑ Review goals for Committee product
 - ❑ Focus on interests (what you are trying to achieve and what others are trying to achieve), not positions
 - ❑ Each interest group needs to be clear about its priorities
 - ❑ Focus on text, as needed, to understand and address disagreements
 - ❑ Propose language to resolve disagreements
 - ❑ Each Committee member makes positive effort to find “mutual gains” and works to develop proposals that meet the interests of other members as well as their own
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Status of Draft Report

- ☐ Not yet a Committee Product
 - ☐ Compiled from work of Subcommittees and Working Groups, where some degree of agreement was achieved
 - ☐ No agreement on document until full Advisory Committee agrees
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Proposed Process for Finalizing Report (to be revised during meeting)

- ☐ Revisions to report from this meeting to be distributed immediately after meeting
 - ☐ Committee members to provide written comments on April Draft by May 11
 - ☐ June Draft to be produced by facilitators and distributed by June 1
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Proposed Process for Finalizing Report

(to be revised during meeting)

- ☐ Written comments on June Draft by June 15
 - ☐ Revised draft, July Draft, to be produced by facilitators and distributed by July 1
 - ☐ Meeting on July 19-21 to finalize report
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